

ANNUAL REPORT

UCLA STUDENT CHAPTER OF THE ASSOCIATION OF MOVING IMAGE ARCHIVISTS 2000-2001

Faculty Advisor, UCLA Film and Television Archive: Dr. Steven Ricci
Faculty Advisor, Graduate School of Education and Information Studies: Dr. Michele Cloonan

Officers:

President:	Olivia Solis, Information Studies Department
Vice-President:	Andrea Leigh, Information Studies Department
Secretary:	Kelly Wallace, Information Studies Department
Treasurer:	Heather Sabin, Film and Television Department
Web Master:	Robert Dirig, Information Studies Department

Members:

Jennifer Alcoset, Ruth Bayhille, Snowden Becker, Donna D. Casey, Elizabeth Caulfield, Heather Cleary, Andra Darlington, Christine Figueroa, Christine Hennessey, Wendy Horowitz, Lindy Leong, Nancy Lucchese, Ken Marcus, Alissa Morel, Rose Roberto, Donnae Marie Tidwell, Julio Vera.

INCEPTION

The UCLA Student Chapter's inception was in the summer of 2000. Olivia Solis, graduate student in the Information Studies Department, approached the AMIA office with the idea of forming a student chapter in conjunction with the Information Studies and Film and Television departments at UCLA. Solis and Andrea Leigh met with Education Committee members, Janice Simpson and Eddie Richmond, on the UCLA campus to discuss the concept. Once the initial idea was approved, Solis, Leigh, Heather Sabin and Kelly Wallace drafted the Constitution, which was then approved by the AMIA Board. After the Constitution was finalized, the four initial members became the founding officers of the Student Chapter.

SUMMARY OF ACTIVITIES, FALL QUARTER 2000 –SPRING QUARTER 2001

FALL QUARTER

Convocation Day

The Student Chapter officers manned a table at the Information Studies Department convocation on September 27th, 2000 to begin introducing the new Student Chapter and to sign up interested first-year Information Studies Department students. Heather Sabin, Treasurer, spoke to incoming students enrolled in the Film and Television Department Critical Studies major.

Meetings

Chapter meetings were held on the following dates:

October, 9, 2000

October 24, 2000

November 6, 2000

November 14, 2000

2000 AMIA Conference

Besides getting the word out about the Student Chapter, the other primary focus of Fall Quarter was the 2000 AMIA conference, held in Los Angeles November 13th to 18th, 2000. With the help of Janice Simpson in the AMIA office, the Student Chapter facilitated conference registration, volunteer opportunities and carpooling for Student Chapter members.

Olivia Solis was invited to speak briefly about the Student Chapter before the Education Committee Panel Session.

The November 14, 2000 Student Chapter meeting was held at the Sheraton Universal, site of the AMIA Conference, and was attended by ten Student Chapter members, members of the AMIA Board and representatives from the AMIA Education Committee.

Chapter Registration

The Chapter was formally registered with UCLA Student Programs on October 23, 2000.

AMIA Newsletter

Andrea Leigh, Vice President, wrote an article for the Winter 2001 AMIA newsletter which focused on the origins of the Student Chapter.

WINTER QUARTER

Meetings

Chapter meeting was held on the following date:

January 16, 2001

Events

Tour of Sony HD and DVD Centers, February 2, 2001.

At the HD post production facility, ten members observed HD editing and digital restoration.

Tour of UCLA Film and Television Archive.

Twenty-five students were given a wonderful tour of the Archive, including the nitrate vaults, commercial services department, cataloging department, and the preservation lab. After the tour, the event continued in the nearby Fairfax District with dinner at Canter's delicatessen and a screening of the Harold Lloyd film "Hot Water" at the Silent Movie Theater.

Conference session proposal

The Student Chapter submitted a proposal to sponsor a session for the AMIA 2001 Portland Conference. The session, *Student Perspectives in Moving Image Archival Education*, will feature graduate students currently enrolled in or who have just recently graduated from a program with an emphasis in moving image archive studies. Andrea Leigh and Robert Dirig wrote the proposal and will be co-chairing the session.

SPRING QUARTER

Meeting

Chapter meeting was held on:

May 2, 2001

Elections

Elections for next year's officers were held the week of April 30th. The newly elected officers are:

President:	Robert Dirig
Vice President:	Andrea Leigh
Treasurer:	Julio Vera

The position of Secretary remains open. The Student Chapter will hold a special election for the post in Fall Quarter 2001.

Events

Hitchcock screening at the El Capitan Theater.

The Chapter organized a trip to the screening of the recently restored Hitchcock film "Spellbound" at the El Capitan Theater in Hollywood. Twenty members enjoyed the screening and panel presentation. Some students met first at Musso & Frank's for martinis and dinner.

Ten students attended a lunchtime presentation by Elaina Archer, archivist of the Mary Pickford Library. Archer discussed her work recovering "lost" Pickford materials and showed a video of restored clips.

Some Student Chapter members attended the unveiling of AMIA's new journal, *Moving Image*, held May 16, 2001 at the Hollywood Entertainment Museum. Student Chapter officers, Robert Dirig, Heather Sabin, and Andrea Leigh volunteered at the reception.

On June 2, 2001, the Chapter celebrated the first year of the first ever Student Chapter of AMIA with an end-of-the-year potluck film party at the home of Information Studies student and 16 mm film collector, Wendy Horowitz. Thirty people were in attendance combining both Student Chapter members and seasoned AMIA members. There was a potluck dinner and screening of 16 mm educational and industrial films as well as commercials from the 1950s and 1960s.

AMIA newsletter

An article containing an overview of the Student Chapter's activities for the year was submitted for inclusion in the Fall 2001 AMIA newsletter by Andrea Leigh, Vice President.

List Serve

The Chapter list serve was created to facilitate communication among members.

Web Site

The Student Chapter web site was completed. The URL address is:
<http://skipper.gseis.ucla.edu/orgs/amia/html/home.htm>

Web Master Robert Dirig was responsible for the site.

UCLA AMIA TREASURER'S REPORT: SPRING 2001

Progress on Opening a Chapter Bank Account:

During Winter Quarter 2000, I set about getting the Chapter a bank account. I first went to the Credit Union located in Ackerman Union, who informed me that there were several things needed to open an account. They included: a tax ID number, a copy of the Chapter Constitution, a completed application form and a copy of the Chapter minutes in which the decision was made about who the signatories for the group would be.

The Credit Union did not provide any information about how and where to obtain a tax ID number, so some time elapsed while I asked around as to whether anyone else had any information on this. Apparently most UCLA clubs have been in existence for many years, and actually were started back before a Tax ID number was a requirement to open a bank account of this sort. I was informed by Ken Heller of the Center for Student Programming that the Credit Union located in Kerckhoff Hall might be more helpful. I went to them and they actually gave me the federal form to apply for a tax ID number. Filling out this form took more time, and meanwhile I was still asking other people whether this number was really necessary.

Finally Olivia forwarded me an email from Bill Dandridge, Senior Administrative Analyst for the Department of Education and Information Studies, in which he had forwarded UCLA's tax ID number and said he believed that we could just use that number. More time elapsed while finding an address we could use for the Student Chapter and in waiting for the meeting and the minutes which the bank required. Finally all of the paperwork for the application was filled out, and all that remained to be done was to arrange to meet Michele Cloonan, the Chapter's Information Studies Dept. Advisor, and accompany her to the bank to sign the signature cards.

I contacted Ms. Cloonan by email to set up a time, and she responded by asking if it would be possible to wait until July to do this because she would not be in the area regularly until then and would feel more comfortable waiting until she was more available to us. I wrote back and told her I would be gone, but that I would have the next treasurer contact her in July or Fall quarter. I gave the new treasurer, Julio Vera, the application for the bank account, along with the necessary copy of the Constitution and minutes, as well as the completed application for a tax ID number in case for some reason it still turns out that we need one. Julio said he would bring up the bank account in another meeting so that he could bring a new copy of minutes in which he is listed as signatory along with Michele Cloonan rather than myself. He stated that he would be seeing Ms. Cloonan during the summer and so the bank account will probably be opened by Fall Quarter 2001.

Heather Sabin, UCLA AMIA Treasurer 2000-2001