

**ALA Board Meeting**  
**Wednesday, September 19, 2007, 6-9pm**

**In Attendance:**

Pearl Ly (President), Marie Town (President), John Khuu (Treasurer), Sarah Lehmann (Treasurer), Rachel Longaker (Publicity Chair), Sophie Lazarian (Publicity Chair)

**Constitution approved:**

“such as community service projects and the librarianship wiki”

**Treasurer updates:**

2 accounts  
Share 1 Regular  
\$5  
Share 9 Checking-No Intl  
\$1249.99  
Talk next mtg about how we want to allocate the budget

**Publicity updates:**

Sophie sent out announcement already. Will send it out again Thursday (20<sup>th</sup>), Wednesday (26<sup>th</sup>), and day of (27<sup>th</sup>).  
Someone will write today on the flyer Wednesday night or Thursday, day of.

**Schedule updates:**

Sophie will create a Google Excel document to share schedules of ALA officers.  
Officers should send schedules to Sophie when we have them set by Sept. 27<sup>th</sup>

**Amazon textbook/Website updates:**

Pearl and John will do updates for textbooks and to the ALA website.  
Sophie and Rachel will help out with publicity

**T-shirt updates:**

T-shirt responsibility- give to SGB  
We have extra shirts from last year- sell them to IS chat at discount price; give ALA officers first dibs

**Speaker updates:**

Marie will contact Dr. Lievrouw again and try to speak to her in person about speaker dates- Fontayne Holmes (January), David Tyckoson (February 15<sup>th</sup>? Sarah will check about that day since he will be in LA already), and notify that we'd like to have Gary Strong in the Spring

**Tour updates:**

Sophie has contacted a few places  
Saturday tours (not all the ones with SLA on Sat though)  
FIDM Library – 2 weeks notice  
Carnegie Library- SMPL on Main  
Braille Library  
Huntington Library  
Pasadena City College

Occidental College Library  
Clark Library  
Cordon Bleu Library  
UCLA Library tours or drop-in hours  
Sophie will start working on tours for Fall

**1<sup>st</sup> Speaker Event:**

Mario Ascencio, September 27<sup>th</sup>, Thursday, 3-5pm with reception following

**Prior to event:**

Pearl will email Lynch and Ascencio about luncheon

Refreshments: current order: chips and guac for 25 people, fruit platter, and dessert bars

Supplement: veggie platter, cheese and crackers, drinks- wine (6 bottles), clear cups, sodas \$50-\$60 (Sarah)

Convocation- make an announcement- Pearl will email Anne and Sophie will mention it to Audra

**Day of event:**

Set up: Marie, Pearl, and John

Clean up: Rachel, Pearl, and John

Marie will bring camera for taking pictures and we'll work it out about meeting caterers or setting food upstairs

**After the event:**

Gift- UCLA sweatshirt

**Other ideas:**

Library wrapping paper or other items?

Sophie will look into Café Press and what we are allowed to do

Open up M to M at YRL Special Collections to students- contact Victoria Steel

**ALA Open Meeting at start of the year:**

Thursday, Oct. 11<sup>th</sup>, 12:45pm

Pizza and drinks

**Club Fair:**

Thursday, October 4<sup>th</sup>, 12-2pm

Right outside the building

Pearl available 12-1:30pm

**Elections:**

Flyers for election by October 4<sup>th</sup> for club fair

Candidates should send campaign statements by Wednesday Week 3 (Sept. 17<sup>th</sup>) and can vote until Wednesday Week 4 (18<sup>th</sup>-24<sup>th</sup>)

Ballot box will be set up in the commons

**Career Fest:**

Break up events by groups possibly

Resume Workshop

Negotiating Panel

New Professionals Panel

Beyond Borders or Relocating Panel?