ALA Board Meeting
Wednesday, September 19, 2007, 6-9pm

In Attendance:
Pearl Ly (President), Marie Town (President), John Khuu (Treasurer), Sarah Lehmann (Treasurer), Rachel Longaker (Publicity Chair), Sophie Lazarian (Publicity Chair)

Constitution approved:
“such as community service projects and the librarianship wiki”

Treasurer updates:
2 accounts
Share 1 Regular
$5
Share 9 Checking-No Intl
$1249.99
Talk next mtg about how we want to allocate the budget

Publicity updates:
Sophie sent out announcement already. Will send it out again Thursday (20th), Wednesday (26th), and day of (27th).
Someone will write today on the flyer Wednesday night or Thursday, day of.

Schedule updates:
Sophie will create a Google Excel document to share schedules of ALA officers. Officers should send schedules to Sophie when we have them set by Sept. 27th

Amazon textbook/Website updates:
Pearl and John will do updates for textbooks and to the ALA website. Sophie and Rachel will help out with publicity

T-shirt updates:
T-shirt responsibility- give to SGB
We have extra shirts from last year- sell them to IS chat at discount price; give ALA officers first dibs

Speaker updates:
Marie will contact Dr. Lievrouw again and try to speak to her in person about speaker dates- Fontayne Holmes (January), David Tyckoson (February 15th? Sarah will check about that day since he will be in LA already), and notify that we’d like to have Gary Strong in the Spring

Tour updates:
Sophie has contacted a few places
Saturday tours (not all the ones with SLA on Sat though)
FIDM Library – 2 weeks notice
Carnegie Library- SMPL on Main
Braille Library
Huntington Library
Pasadena City College
Occidental College Library
Clark Library
Cordon Bleu Library
UCLA Library tours or drop-in hours
Sophie will start working on tours for Fall

1st Speaker Event:
Mario Ascencio, September 27th, Thursday, 3-5pm with reception following

Prior to event:
Pearl will email Lynch and Ascencio about luncheon
Refreshments: current order: chips and guac for 25 people, fruit platter, and dessert bars
Supplement: veggie platter, cheese and crackers, drinks- wine (6 bottles), clear cups, sodas $50-$60
(Sarah)
Convocation- make an announcement- Pearl will email Anne and Sophie will mention it to Audra

Day of event:
Set up: Marie, Pearl, and John
Clean up: Rachel, Pearl, and John
Marie will bring camera for taking pictures and we’ll work it out about meeting caterers or setting food upstairs
After the event:
Gift- UCLA sweatshirt

Other ideas:
Library wrapping paper or other items?
Sophie will look into Café Press and what we are allowed to do
Open up M to M at YRL Special Collections to students- contact Victoria Steel

ALA Open Meeting at start of the year:
Thursday, Oct. 11th, 12:45pm
Pizza and drinks

Club Fair:
Thursday, October 4th, 12-2pm
Right outside the building
Pearl available 12-1:30pm

Elections:
Flyers for election by October 4th for club fair
Candidates should send campaign statements by Wednesday Week 3 (Sept. 17th) and can vote until
Wednesday Week 4 (18th-24th)
Ballot box will be set up in the commons

Career Fest:
Break up events by groups possibly
Resume Workshop
Negotiating Panel
New Professionals Panel
Beyond Borders or Relocating Panel?